



Youth/Teen Advocate – Part Time

Job Summary:

Provide trauma sensitive advocacy and childcare to children and youth impacted by domestic violence, sexual assault and other interpersonal abuse and trauma. In addition to individual and group childcare, duties will include interacting with and providing support for the guardian/parent staying in the residential programs. During youth activities and groups, it is a priority for an advocate to have the ability to reflectively listen to a child/youth and help them feel heard while advocating for their needs and concerns.

The primary responsibility of this position is direct service to youth and teens through Alternative House's After School & Vacation Camp Program. This position serves survivors of all ages as needed. This position has a specific emphasis on working with youth and teens residing in Alternative House's confidential, residential programming. The Youth/Teen Advocate reports directly to the Coordinator of Family Stabilization.

Youth/Teen Program Responsibilities

- Help plan and facilitate weekly activity groups and classes for children/youth in shelter and in the community.
- Coordinate/collaborate closely with other Youth/Teen Program team members.
- Assist supervisor(s) in development of curriculum and protocols for various child/youth related groups and activities
- Attend all mandated training, meetings, and community coalitions, as required/requested by assigned supervisor(s).
- Practice compliance with all policies, record keeping requirements, checklist assignments, assigned documentation, and any other assigned duties.
- Promote healthy boundaries and develop professional relationships with families by modeling positive parenting skills and discussing needs, progress, and challenges.
- Provide assistance to family members and support systems of the survivor/survivor when impacted by the violence, including all forms of advocacy listed above.
- Maintain client records and files.
- Share office support duties with other domestic violence program staff members.
- Collect and report on statistics of survivor service and program/education provision.
- Assist with program office coverage as needed
- Other duties as assigned.

Qualities necessary for this position:

- Client centered care
- Relationship-building with diverse populations and youth
- Managing multiple projects
- Thinking outside the box and finding creative solutions